

ENGLISH LEARNER LANGUAGE NAVIGATOR PILOT PROJECT

An Adobe Connect Webinar

Audio Conference Line:

(888) 398-2342 Passcode: 4518585

Please use the chat feature for questions or to interact

Webinar Topics

ELL 2016-17

- Project Logistics
- Your EDD Team
- Communications
- Project Budget
- CalJOBSSM
- Fiscal and Narrative Reporting
- Performance Goal Matrix
- Timeline
- Project Contact Information
- Your Turn

Project Logistics

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- Resources
 - [Resources for Grant Subrecipients](http://www.edd.ca.gov/Jobs_and_Training/Grant_Subrecipient_Resources.htm) web page
www.edd.ca.gov/Jobs_and_Training/Grant_Subrecipient_Resources.htm
 - Request For Proposal (RFA)
 - Frequently Asked Questions (FAQ)
 - EDD Guidance
- Project term – It's on!
 - 6/1/2017 to 12/31/2018

Your EDD Team

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- CalJOBS Reports
- CalJOBS Issues
- Subgrant Agreement and Revisions
- Policy Guidance
- Monthly/Quarterly Narrative Reports



Teri Brimacombe
Project Manager

Communications

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- Project Management Group Email:
WSBProjectManagement@edd.ca.gov
- Organizational Information Change:
[Workforce Services Directive 16-11](#)

Project Budget

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- Travel
- Indirect Cost Rate
 - On File With EDD - negotiated and approved by cognizant agency), or
 - De Minimus Rate of 10%
- Procurement
 - Contractors/Partners selected following Local Area Policy and Procedures

Requests for changes to any of the subgrant exhibits:
please contact your EDD Project Manager

“If it is not in CalJOBS, it does not exist”

CalJOBS Participant Reporting **Workforce Services Directive 13-11**

- Report individual participant data via CalJOBS within 30 days
- Must pull CalJOBS reports to confirm data entry
- Participant data entry late or not done = cash hold

Fiscal Reporting

- Monthly Expenditure Report due the 20th of the following month
- Your first ELL report is due July 20, 2017
- Monthly And Quarterly Financial Reporting Requirements Workforce Services Directive 16-13
- A \$0 Report must be submitted until you have accrued ELL expenses
- ACCRUED expenses for goods or services received: legal obligation to pay – not at invoice

Narrative Reporting

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- Due on the 20th of the following month
- Your first report is due July 20, 2017
- Even with a \$0 Expenditure Report, monthly project activities must be reported

Submit Your Monthly Narrative Report to:
WSBProjectManagement@edd.ca.gov
and copy your EDD Project Manager

Performance Goal Matrix - Exhibit K

INITIAL PERFORMANCE GOALS

STATE USE	EXHIBIT K
Subgrant Number	
Grant Code	
Initial Plan	
Modification Date	

PERFORMANCE GOAL DESCRIPTION	ADULT	TOTAL PARTICIPANT	PERFORMANCE GOALS
Total Participants Served			85 min participants
Participants Served			
New Enrollees Into Programs			
Placement in Education or Training			70%
Entered Career Technical Training Program			
Entered WEX, Transitional Job, OJT			
Entered Pre-Apprenticeship Program			
Entered Apprenticeship Program			
Entered Customized Employer-Based Training			
Completed Training			65%
Completed Career Technical Training Program			
Completed WEX, Transitional Job, OJT			
Completed Pre-Apprenticeship Program			
Completed Industry-Identified Certificate			
Other (Describe)			
*Adult Education Enrollment			*70%
Co-Enrollments/ Dual Enrollments			
GED/HS Equivalent			
VESL/ESL Enrollee			
Basic Skills Enrollee			
Civics Enrollee			
Other			
Total Participants Exited			70%
Exit Into Unsubsidized Employment			70% (~ 60 ppl)
Training Related			
Exit Into Advanced Training (Category 2)			70% (~ 60 ppl)
Exit Into Post-Secondary Education			70% (~ 60 ppl)
Other Exits			
Retained Employment (6 months)			85%

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Timeline

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Project Report	Due
Monthly Narrative	Every 20 th of the following month
First Monthly Narrative	July 20, 2017
Quarterly Progress	TBA
First Quarterly Progress	October 20, 2017
Expenditure	Every 20 th of the following month
First Expenditure	July 20, 2017
Close Out Report	February 28, 2019

*Submit Your Monthly Narrative Report to WSBProjectManagement@edd.ca.gov
and copy your EDD Project Manager*

Coming Up.....

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Upcoming Events

JUNE

29

International Rescue Committee
Best Practices Webinar

JULY

12

ELL Launch Convening
Sierra Health Foundation, Sacramento

JULY

19

How To Serve Rural Communities and Farmworker Workforce
Employment Training Panel Webinar

Your Project Contacts

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WSBProjectManagement@edd.ca.gov

Teri Brimacomb

916-654-5595

EDD Project Manager

Teri.Brimacomb@edd.ca.gov

CalJOBS System Issues

1. Your MIS

Administrator

2. Operations Unit

CalJOBSadmin@edd.ca.gov

It's Your Turn....

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ANY
QUESTIONS
?